SRS Organizational Structure

March 2019
SRS Governance
Texas A&M Stakeholders Operations Committee (TSOC)

- Established by the Vice President for Research (VPR)
- Assist in guiding SRS roles & responsibilities
- Assist in optimizing SRS services for Investigators
- Committee representation
  - TAMUS research administration leadership
  - Faculty representatives from CPI, URC and Faculty Senate
  - SRS leadership

SRS Employee Retention Efforts and Levels

- Human capital investment
  - Training
  - Tools
  - Salaries
- Retention rates
  - Turnover rate was ~30%
  - ~1 year later rate was reduced to ~13%
  - Last year rate was ~17%
  - University average is ~15%
  - Staff recruited by members or departments
SRS Re-Structure

**Pre-Award**
- Created Team Leads
- Improved training program & materials
- Reallocated 6 positions
- Reallocated 1 position to Quality Control Team

**Post-Award**
- Created Team Leads
- Improved training program & materials
- Created Award & Account Set-up Expediting Team

Certified Research Administrator (CRA) Training
- Supported by the VPR
- Certification Demonstrates an Individual's Level of Knowledge in Research Administration

SRS Award & Account Set-Up Expediting Team (AASET)
- Works across all TAMUS Members
- Created to expedite award intake & project set-up
- Maintains data integrity for TAMUS member reporting
### AASET Success

<table>
<thead>
<tr>
<th>FY2019</th>
<th>Count of Actions Completed in Range</th>
<th>Cumulative Percentage</th>
<th>Percentage Completed in Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sept - Feb</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 Days or Less</td>
<td>883</td>
<td>62%</td>
<td>62%</td>
</tr>
<tr>
<td>6 to 10 Days</td>
<td>262</td>
<td>80%</td>
<td>18%</td>
</tr>
<tr>
<td>11 to 15 Days</td>
<td>114</td>
<td>88%</td>
<td>8%</td>
</tr>
<tr>
<td>16 to 20 Days</td>
<td>69</td>
<td>93%</td>
<td>5%</td>
</tr>
<tr>
<td>21 to 30 Days</td>
<td>52</td>
<td>96%</td>
<td>4%</td>
</tr>
<tr>
<td>31 Days or More</td>
<td>53</td>
<td>100%</td>
<td>4%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1433</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- NOTE: Table includes time PIs are completing required compliances

### Outreach Initiatives

#### Sponsored Research Services
- Pre-Award Staff holding office hours in departments
- Post-Award Staff providing training for departments
Outreach Initiatives

• Participating in New Faculty Orientations
• SRS representation at CPI
• Attending TAMUS member coordination meetings
• Created user friendly website
• Research Administrator workshops at SRS

Current Initiatives
System-to-System (S2S)

- Cayuse 424 is a S2S software platform used to submit proposals to federal sponsors
- Higher success rate than any other S2S - accurate completion and submission of proposals to federal sponsors

- Supported by VPR

System-to-System (S2S)

- Improve pre-award experience by leveraging existing systems
  - Integration between 424 and Maestro reduces the need for duplicate entry
  - Real time error and warning checks
  - Reduces number of electronic systems pre-award needs to learn to navigate
  - Subaward.com allows subs to work efficiently with prime
  - Reduce PI burden by only requiring what is needed at proposal stage
  - Cayuse is leader in this field, works with Feds
  - Cayuse contract executed in March
  - 8-week integration
  - Anticipated launch – June 2019
System-to-System (S2S)

Real-Time Budget Access
Create budgets online for federal and non-federal proposals, and gain real-time access to budget information without emailing documents. Auto-extraction & auto-calculation features simplify planning and tracking of current & future budgets.

Accounts Receivable/Billing

- In FY18 12,325 invoices were prepared and submitted
- ~42% of those require manual manipulation
- Risks associated with the manual processes
  - Timeliness of submitting invoices
  - Errors due to manual processes
Accounts Receivable/Billing

- SRS/Maestro collaborating with FAMIS team to provide system solutions to replace manual processes to improve timeliness and accuracy of invoicing efforts

Customer survey

- Distributing surveys to investigators who have used SRS services in the last year. Encourage colleagues to complete the survey to inform SRS of areas that are working well and areas that may need improvement.
Maestro Cloud Migration

The advantages of the cloud migration are:

- Performance – end user will experience faster response times from the system
- Disaster recovery site will satisfy compliance requirements to be 100+ miles away
- All the features of the Oracle database are now available to A&M at no extra cost
- Removes the need for hardware support (Oracle maintains the hardware)

FDP Faculty Workload Survey

2. Time Taken Away from Research

<table>
<thead>
<tr>
<th>Year</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005</td>
<td>42.3%</td>
</tr>
<tr>
<td>2012</td>
<td>42.3%</td>
</tr>
<tr>
<td>2018</td>
<td>44.3%</td>
</tr>
</tbody>
</table>

Percentage of research time associated with obtaining and managing federally-funded research, rather than actively conducting the research.
THANK YOU - Questions

Contact Information

Kristi Billinger
kristib@tamu.edu

Lesley Bell
lbell@tamu.edu

Julie Bishop
jbishop@tamu.edu

Crissy Stratta
cstratta@tamu.edu

SRS website:
srs.tamu.edu