



Council of Principal
Investigators

Texas A&M University
1112 TAMU
College Station, Texas 77843-1112
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CPI Meeting Agenda
Wednesday, 12 October 2005
11:30-13:15 — Mark Francis Room — College of Veterinary Medicine
T. Blasingame — CPI Chair/ D. Russell — CPI Vice-Chair

(11:45) Call to Order/Opening Remarks:

Dr. Tom Blasingame Chair (2005-2006)
Dr. David Russell Chair-Elect (2006-2007)
Dr. Jim Sacchetti Past-Chair (2004-2005)

(11:50-12:30) Invited Address: (Moderated by Blasingame, Russell, Sacchetti)

Ms. Jill Pollock
Associate Vice President and Chief Human Resources Officer

(12:30-12:45) Standing Committee Reports: (Moderated by Blasingame, Russell, Sacchetti)

- Compliance — Ms. Angelia Raines
- International Programs Office — Dr. Suzanne Droleskey
- International Services — Mr. Mario Rojo del Busto
- Legislative — Mr. Michael O'Quinn
- Research Foundation — Mr. Mark Smock
- Undergraduate Research — Dr. Bob Webb
- VPR — Dr. Fuller Bazer

(12:45-13:10) Facilitated Discussion: (Moderated by Blasingame, Russell, Sacchetti)

- Texas A&M Research Foundation

(13:10-13:15) Other Business: (Moderated by Blasingame, Russell, Sacchetti)

- Discussion of Draft Minutes from 14 September 2005 CPI Meeting
- Inclusion of Galveston and other A&M System components in CPI (concept/discussion)
- CPI Executive Committee
- Other

(13:15) Adjournment:

Attachments: (distributed electronically)

- DRAFT Minutes from 14 September 2005 CPI Meeting
- CPI Membership list (FY 2005-2006)
- CPI By-Laws
- Request by TAMU-Galveston for CPI membership

cc: (distributed electronically, with attachments)

- Dr. Robert M. Gates, President (Texas A&M University)
- Dr. David M. Prior, Executive Vice-President and Provost (Texas A&M University)
- College Deans, Administrative Heads, and Department Heads (Texas A&M University)
- Dr. John Fike, Speaker of the Faculty Senate (Texas A&M University)
- Dr. Howard Kaplan, Chair of the Distinguished Professors (Texas A&M University)
- CPI Standing Committee Members

Chair — Tom Blasingame, *Engineering* (845-2292, t-blasingame@tamu.edu) ● *Vice-Chair* — David Russell, *Science* ● *Past-Chair* — Jim Sacchetti, *COALS* ● *Architecture* — Donald House ● *Business* — Joobin Choobineh ● *COALS* — Jeff Chen, Alan Love, Rosana Moreira, Suresh Pillai, Dorothy Shippen, David Stelly ● *Engineering* — Dave Burnett, Don Russell ● *Geosciences* — Sarah Bednarz, Lisa Campbell, Mahlon Kennicutt ● *Health Science Center* — Geoffrey Kapler, Marty Scholtz ● *Liberal Arts* — Howard Kaplan, James Grau ● *Science* — Deb Bell-Pedersen, Keith Maggert, Michael Weimer ● *TEES* — David Boyle ● *TTI* — William Eisele, Katherine Turnbull ● *Veterinary Medicine* — Bhanu Chowdhary, James Derr

**COUNCIL OF PRINCIPAL INVESTIGATORS
SEPTEMBER 14, 2005
MINUTES**

MEMBERS PRESENT	MEMBERS NOT PRESENT	GUESTS PRESENT	GUESTS NOT PRESENT
Bednarz, Sarah Campbell, Lisa Choobineh, Joobin Chowdhary, Bhanu Eisele, William Grau, Jim House, Donald Kaplan, Howard Kapler, Geoffrey Kennicutt, Mahlon Love, Alan Maggert, Keith Pillai, Suresh Russell, David (Vice-Chair) Sacchettini, Jim (Past-Chair) Scholtz, Marty Shippen, Dorothy Stelly, David Turnbull, Katherine Weimer, Michael	Bell-Pedersen, Deb Blasingame, Tom (Chair) Boyle, David Burnett, Dave Chen, Jeff Derr, James Moreira, Rosana Russell, Don	Bresciani, Marilee Buckley, Mike Cantrell, Carol Droleskey, Suzanne Foxworth, Greg Kettleborough, C.F. O'Quinn, Mike Raines, Angelia Rojo del Busto, Mario Smock, Mark Walker, Jamie Webb, Bob	Calvin, Jim Ewing, Richard Giardino, Rick Miller, Charlene

CALL TO ORDER	The meeting of the Council of Principal Investigators was called to order at 11:45 a.m.
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AGENDA ITEM	COMMENTS	RECOMMENDATIONS/ACTIONS/FOLLOW-UP
APPROVAL OF MINUTES	Dr. Jim Sacchettini tabled the review of the minutes from the August meeting until the new Chair, Tom Blasingame returns.	
VICE-CHAIR ELECTION UPDATE – DR. JIM SACCHETTINI	Dr. Sacchettini announced that CPI Member David Russell has been elected to serve as the new Vice Chair for the council.	
SPECIAL ADDRESS – DR. BOB McTEER, CHANCELLOR – THE TEXAS A&M UNIVERSITY SYSTEM	Dr. Bob McTeer made some general remarks to the council regarding the elevation of research at Texas A&M. He began with discussing how Texas A&M seems to do well in terms of the research that is conducted, but not as well in commercializing the research. He then gave accolades to Guy Diedrich and his staff for the work that they are doing to change this.	

	In short, The University Lab Animal Care Committee (ULACC) has been renamed the Institutional Animal Care and Use Program (IACUC). Ms. Raines asked the council to please contact the office if they had any questions.	<i>handout</i>
ADJOURNMENT	The meeting adjourned at 1:15 p.m.	

CPI Members/2005-2006

MEMBER	COLLEGE	DEPARTMENT	E-MAIL	PHONE	TERM ENDS
Sarah Bednarz	Geosciences	Geography MS 3147	s-bednarz@tamu.edu	845-1579	2009
Deb Bell-Pedersen	Science	Biology MS 3258	dpedersen@tamu.edu	847-9237	2009
Tom Blasingame- Chair	Engineering	Petroleum Engineering MS 3116	t-blasingame@tamu.edu	845-2292	2007
David Boyle	TEES	Commercial Space Center MS 3118	dboyle@tamu.edu	845-8768	2009
Dave Burnett	Engineering	Petroleum Engineering MS 3116	burnett@gpri.org	845-2274	2007
Lisa Campbell	Geosciences	Oceanography MS 3146	lisacampbell@tamu.edu	845-5706	2007
Jeff Chen	COALS	Soil & Crop Sciences MS 2474	zjchen@neo.tamu.edu	845-3773	2007
Joobin Choobineh	Business	Information Mgmt. MS 4217	j-choobineh@tamu.edu	845-4048	2009
Bhanu Chowdhary	Vet Med	Vet Integrative Biosciences MS 4458	bchowdhary@cvm.tamu.edu	458-0519	2009
James Derr	Vet Med	Vet Pathobiology MS 4467	jderr@cvm.tamu.edu	862-4775	2009
William Eisele	TTI	TTI Administration MS 3135	bill-eisele@tamu.edu	845-8550	2007
James Grau	Liberal Arts	Psychology MS 4235	j-grau@tamu.edu	845-2584	2008
Donald House	Architecture	Architecture MS 3137	d-house@tamu.edu	845-3465	2008
Howard Kaplan	Liberal Arts	Sociology MS 4351	h-kaplan@tamu.edu	845-2411	2007
Geoffrey Kapler	HSC	Med Biochem. & Gen MS 1114	gkapler@tamu.edu	847-8690	2008
Mahlon Kennicutt	Geosciences	GERG MS 3149	m-kennicutt@tamu.edu	862-2323	2007
Alan Love	COALS	Ag Eco & Sociology MS 2124	alove@tamu.edu	845-3270	2009
Keith Maggert	Science	Biology MS 3258	kmaggert@tamu.edu	845-6610	2009
Rosana Moreira	COALS	Bio & Ag Engineering MS 2117	rmoreira@tamu.edu	847-8794	2009
Suresh Pillai	COALS	Poultry Science MS 2472	s-pillai@tamu.edu	845-2994	2008
David Russell, Vice Chair	Science	Chemistry MS 3255	drussell@tamu.edu	845-3345	2009
Don Russell	Engineering	Electrical Engineering MS 3128	bdrussell@tamu.edu	845-7912	2008
Jim Sacchettini, Past-Chair	COALS	Bio-Bio MS 2128	sacchett@tamu.edu	862-7636	2006
Marty Scholtz	HSC	Med Biochem & Gen MS 1114	jm-scholtz@tamu.edu	845-0828	2008
Dorothy Shippen	COALS	Bio-Bio MS 2128	dshippen@tamu.edu	862-2342	2008
David Stelly	COALS	Soil & Crop Sciences MS 2474	monosom@tamu.edu	845-2745	2009
Katherine Turnbull	TTI	TTI Administration MS 3135	k-turnbull@tamu.edu	845-6005	2008
Michael Weimer	Science	Physics MS 4242	weimer@tamu.edu	845-6169	2008

2005-2006 Guest Membership

Guest	Department	E-mail	Phone #
Mike Buckley	Assistant Agency Director	mbuckley@tamu.edu	845-1324
Marilee Bresciani	VP Assoc. Provost Inst. Diversity	mbresciani@tamu.edu	458-2913
Jim Calvin	VPR	jcalvin@vprmail.tamu.edu	845-8585
Carol Cantrell	VPR	ccantrell@vprmail.tamu.edu	845-8585
Suzanne Droleskey	International Student Activities	Sdroleskey@tamu.edu	458-3575
Richard Ewing	VPR	ewing@vprmail.tamu.edu	845-8585
Greg Foxworth	Office of Sponsored Projects	g-foxworth@tamu.edu	845-8585
Rick Giardino	Office of Graduate Studies	jrg@vprmail.tamu.edu	845-3631
C. F. Kettleborough	Mechanical Engineering	fkettleborough@mengr.tamu.edu	845-1919
Charlene Miller	Research Foundation	millerc@tamu.edu	845-3806
Mike O'Quinn	Presidents' Office	irishmike@tamu.edu	845-2217
Angie Raines	Compliance	araines@vprmail.tamu.edu	847-9362
Mario Rojo-del-Busto	International Services	mrbusto@tamu.edu	862-1919
Mark Smock	Research Foundation	msmock@rf-mail.tamu.edu	845-9994
Jamie Rae Walker	Graduate Student Council	Jamie-rae-walker@tamu.edu	
Bob Webb	Associate Dean for Undergraduate Research	bwebb@vprmail.tamu.edu	845-8585

CPI Regular Meeting Schedule – 2005-2006			
Date	Meeting	Time	Location
September 14, 2005	Regular/Monthly	11:30-1:15	230/231 MSC
**October 12, 2005	Regular/Monthly	11:30-1:15	Mark Francis Room – College of Veterinary Medicine
November 9, 2005	Regular/Monthly	11:30-1:15	230/231 MSC
December 14, 2005	Regular/Monthly	11:30-1:15	230/231 MSC
January 11, 2006	Regular/Monthly	11:30-1:15	230/231 MSC
February 8, 2006	Regular/Monthly	11:30-1:15	230/231 MSC
March 8, 2006	Regular/Monthly	11:30-1:15	230/231 MSC
April 12, 2006	Regular/Monthly	11:30-1:15	230/231 MSC
May 10, 2006	Regular/Monthly	11:30-1:15	230/231 MSC
June 14, 2006	Regular/Monthly	11:30-1:15	230/231 MSC
July 12, 2006	Regular/Monthly	11:30-1:15	230/231 MSC
August 9, 2006	Regular/Monthly	11:30-1:15	230/231 MSC

****Please note change of venue for October 12 meeting****

1 **Council of Principal Investigators**
2 **Bylaws - 05/2001**
3

4 1. Purpose of the Council
5

6 The Council of Principal Investigators consists of individuals elected to represent Principal
7 Investigators (PIs) from each College or system agency. The Council is committed to the
8 continued improvement of the research environment for both undergraduate and graduate
9 students at Texas A&M University. Specifically, the CPI and the PIs it represents continue to
10 develop a team relationship with the administration to provide an effective and efficient
11 university organization, thereby achieving TAMU's goal of being nationally recognized and
12 competitive for teaching and research.
13

14 The Council meets monthly to address specific issues concerning the research and graduate
15 environments. Appropriate recommendations are discussed with and implemented through the
16 appropriate university organizations or administrative offices.
17

18 2. Representation
19

20 Members of the Council are elected representatives of the Principal Investigators among the
21 University Colleges or System agencies. As such, it is the responsibility of Council Members to
22 maintain an effective dialogue with their constituents.
23

24 A. Definition of Principal Investigator. The Council of Principal Investigators defines a Principal
25 Investigator as any full-time member of the Texas A&M University community headquartered
26 within Brazos County who is at least a Co-Principal Investigator on at least one project or grant
27 externally reviewed and externally funded within the previous three years.

28 B. Meetings. Meetings shall be open to all observers, but only Council Members or their
29 Alternates may vote. Meetings will generally be informal, but at the request of the majority of
30 the Council Members present, the operating procedures adopted by the Faculty Senate, or other
31 procedures as agreed upon by those present, will be followed. The Program Coordinator will
32 keep minutes of meetings. Following approval of the Officers, minutes will be approved by the
33 Council and made available to all Principal Investigators and University and System
34 administrators.

35

36 C. Quorum. A quorum shall consist of at least 50% of the members of the Council.

37

38 D. Elections. Elections to replace Members whose terms have expired or to fill other vacancies
39 will be held in the spring semester of each year, after compilation of the census of Principal
40 Investigators. The Chair of the Council shall inform all Principal Investigators in those units that
41 have expired terms or unfilled seats of the need for nominations. The Program Coordinator shall
42 compile the list of nominees and prepare separate ballots for each unit with vacancies, and shall
43 send a ballot to each Investigator on that unit's census list. Where multiple vacancies exist, the
44 voters shall have as many votes as there are vacancies. If too few nominations are received to fill
45 vacancies in a certain unit, that unit will be under-represented or unrepresented for that year, and
46 nominations will be sought from that unit the following year to fill the unexpired portion of the
47 vacant term(s). The nominees receiving the most votes will be named Council Members until all
48 vacancies have been filled.

49

50 E. Census of Principal Investigators. A census shall be conducted bi-annually in March by the
51 Program Coordinator to update the list of eligible Investigators for each eligible unit. At the
52 Chair's discretion a census can be conducted at any time.

53

54 F. Allocation of Seats. The census will be sorted by unit according to the principal affiliation of
55 each Investigator. Seats will be assigned according to the formula: one seat for each N Principal
56 Investigators where N (e.g. 25, 30, 35, or 40) will be set in order to keep seats on the Council
57 between 25 and 30. When the number of Investigators in a unit divided by N leaves a remainder,
58 the unit shall be entitled to an additional seat if that remainder is 0.50 or greater (e.g. 73
59 investigators/35 = 2 seats). Each unit in the University with at least one Principal Investigator
60 will be represented on the Council. Those units with small numbers of Investigators (i.e.
61 approximately one-half N or fewer) shall be represented as a part of a related, larger unit of their
62 choosing.

63

64 G. Membership Term and Limits. Membership on the Council shall be for a three-year term. No
65 member may be elected to serve more than two consecutive three-year terms. This rule is
66 excepted if the Vice Chair's term on the Council expires during the year that the Member serves
67 as Vice Chair or Chair. In this case, the Vice Chair's term will be extended to the end of the term
68 as Immediate Past Chair.

69

70 H. Transfers and Reappointment. Any Council Member who transfers from one unit to another
71 will retain a seat on the Council for the balance of the elected term. If that Member was the only
72 representative of a unit, the now unrepresented unit will be entitled to elect a new representative
73 at the next election, and in the interim, the transferring Member will be replaced by an Alternate
74 from the unrepresented unit. If the census leads to changes in N or the number of Principal
75 Investigators such that a unit has too many seated representatives, those Council Members will
76 serve out their terms on the Council.

77

78 I. Alternates. If a Council Member has an extended time conflict arise (e.g. teaching commitment
79 at the time of Council meetings, sabbatical, extended travel, illness, etc.) such that the Member is
80 unable to attend two or more consecutive meetings, the Member will enlist an Alternate from the

81 Member's unit and notify the Program Coordinator of the conflict and the Alternate. If the
82 Member is unable to enlist an Alternate, the Chair may do so.

83

84 J. Failure to Participate. An Alternate from the Member's unit may replace any Council Member
85 who fails to attend any four meetings in a year, and also fails to enlist an Alternate from the
86 Member's unit, until the next election with approval of the Chair.

87

88 3. Council Officers and Committees

89

90 A. Officers. Officers of the Council are: Chair, Vice Chair, and Immediate Past Chair.

91

92 1) Selection of Officers. The Vice Chair will be elected to a one-year term, which coincides with
93 the September-August fiscal year. The Vice Chair will serve a one-year term as Chair, followed
94 by a one-year term as Immediate Past Chair.

95

96 Nominations for Vice Chair will be solicited from Council Members after completion of annual
97 CPI elections. The Vice Chair is elected by the Council in the spring. In the event of a vacancy in
98 the office of Vice Chair, a special election will be conducted to fill the office with a Council
99 Member for the remainder of the vacated term.

100

101 The Program Coordinator is a permanent staff position on the Council and is not a voting
102 member. The Program Coordinator shall be selected by the Vice President for Research.

103

104 2) Duties of Officers. The Chair will preside over meetings and serve as liaison between the
105 Council and the University community. The Chair will call the meetings and, in concert with the
106 Executive Committee, establish the agenda. The Chair will insure that the census is conducted
107 and elections held. The Vice Chair shall serve in the Chair's absence and shall assume the Chair
108 if the Chair can no longer serve. The Immediate Past Chair provides historical perspective and

109 continuity between the previous and present year's activities of the Council. The Officers will
110 complete a yearly summary of Council activities.

111

112 B. Executive Committee. A five - seven member Executive Committee will advise the Chair on
113 Council activities. The Executive Committee will be comprised of the Chair, Vice Chair,
114 Immediate Past Chair, and two - four members that are recommended by the Chair and ratified
115 by the Council.

116

117 C. Ad hoc Subcommittees. May be created when needed to address issues of importance to the
118 CPI. Composition and supervision of the ad hoc committees will be done under the discretion of
119 the Chair and advisement by the Executive Committee.

120

121 4. Changes to the Bylaws

122

123 These rules and operating procedures can be changed by majority vote of a quorum at any
124 Council meeting. Recommendations for changes must be presented to the chair one week prior to
125 the Council meeting to be included on the meeting agenda.

126

127 Adopted December 14, 1989

128 Revised September 13, 1990

129 Revised March 12, 1992

130 Revised January 1996

131 Revised February 1998

132 Revised September 1998

133 Revised May 2001

TEXAS A&M UNIVERSITY AT GALVESTON



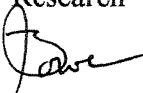
Galveston

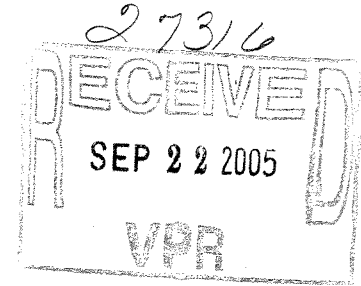
P. O. Box 1675 • Galveston, TX 77553-1675 • (409) 740-4403 • 409-740-4407 fax
www.tamug.edu

R. Bowen Loftin '71
Vice President and CEO

September 16, 2005

To: Richard E. Ewing
Vice President for Research

From: R. Bowen Loftin 
Vice President and Chief Executive Officer



Subject: Membership on the Council of Principal Investigators

According to the Bylaws of the Council of Principal Investigators (CIP), membership on the Council is by election from Principal Investigators from “each College or system agency.” Further a Principal Investigator is defined “as any full-time member of the Texas A&M University community headquartered within Brazos County”

Jim McCloy, Associate Vice President for Research and Academic Affairs, has been informed by personnel in the Office of the Vice President for Research that faculty at Texas A&M University at Galveston (and also, presumably, at Texas A&M University at Qatar) do not meet the definition of eligible Principal Investigators since they are not “headquartered in Brazos County.”

I ask that you consider the nature of Texas A&M University’s branch campuses. While we are not physically in Brazos County, we are certainly “headquartered” in Brazos County. Administratively both Mike Kemp and I report to the Executive Vice President and Provost and academically our degrees are awarded by Texas A&M University. I would also note that many faculty at the Galveston branch campus hold joint appointments with departments physically located in College Station. In this context it appears that one could reasonably interpret the language of the CIP Bylaws to allow for eligibility on the part of Galveston- and Qatar-based faculty for election to the CIP.

As the branch campuses continue their growth in research activity it is vitally important that our faculties have a true membership in the research community of Texas A&M University. I would appreciate your re-examination of the CIP Bylaws and of the interpretation that is currently applied to them.

cc: David B. Prior
W. Michael Kemp